

**MEETING OF THE RHODE ISLAND
REAL ESTATE APPRAISERS BOARD**

DATE: August 8, 2012

TIME: 9:30 a.m.

**PLACE: Department of Business Regulation
69-1 Conference Room
1511 Pontiac Avenue
Cranston, RI 02920**

BOARD MEMBERS PRESENT:

**Jamie Moore – Vice Chairperson, Thomas Andolfo, Richard Berlinsky,
Gregory Kwiatkowski, Kenneth Scotti, Peter Scotti.**

OTHERS PRESENT:

**Ellen Balasco - Deputy Chief of Legal Services, William DeLuca – Real
Estate Administrator, Deanna Daniels – Appraisal Section Licensing
Aide.**

PUBLIC GUESTS:

Susan E. Kelly and Jeremy A. Booth

The Vice Chairperson called the meeting to order at 9:40 a.m.

The Vice Chairperson asked for a motion to accept the open session minutes of the June meeting. Greg Kwiatkowski made the motion. Richard Berlinsky seconded the motion. All Board members were in favor. The Chairperson asked for a motion to accept the executive session minutes of the June meeting. Greg Kwiatkowski made the motion. Richard Berlinsky seconded the motion. All were in favor.

The following courses and seminars were reviewed:

Allterra Group, LLC

2012 Appraiser Town Hall Meeting/Re-Engineering the Appraisal Process

2012 Keynote/Valuation Visionaries

Appraisal Institute (Chicago Chapter)

2012 Annual Meeting Sessions – Day 1

2012 Annual Meeting Sessions – Day 2

2012 Annual Meeting Sessions – Day 3

Marketability Studies: Advanced Considerations & Applications

Thinking Outside the Form

Valuation in Challenging Markets

Uniform Appraisal Dataset Aftereffects: Efficiency vs. Obligation

MA Board of Real Estate Appraisers

Appraisal Problem Solving Using Excel

Breakfast with the Experts: Current Market Conditions

Tom Andolfo made a motion to approve the three-day annual meeting sessions offered by the Appraisal Institute for the dates indicated only. Seconded by Jamie Moore. Tom made a motion to approve the remaining courses submitted by the Appraisal Institute for a period of one year. Seconded by Jamie Moore. All were in favor. Jamie made a motion to approve the two seminars being offered by Allterra Group for the two-day event only. Seconded by Gregory Kwiatkowski. All were in favor. Peter Scotti made a motion to approve both courses submitted by the MBREA for a period of one year. Seconded by Richard Berlinsky. All were in favor.

Jeremy Booth expressed his desire to re-obtain his trainee license. Mr. Booth's concern was as to whether or not the courses he initially took to get his trainee license are still valid. The Vice Chairperson suggested Deanna contact the course provider of the courses for a course syllabus, which would be needed in order to determine if the subject matter is the same as what is offered presently. She also stated that Mr. Booth would need to take a current 15-hour USPAP course as the curriculum changes yearly. Ellen Balasco suggested continuing the discussion further at the September meeting. Seconded by Greg Kwiatkowski. All were in favor.

Local Certified Residential appraiser, Susan Kelly addressed some

concerns and an issue she's come across involving the number of hours it takes to perform an appraisal. Since she has a few trainee appraisers working in her office, who will eventually seek to upgrade their licenses, Ms. Kelly wants to make sure that the number of hours per an appraisal are feasible and consistent. She also stated the necessity for a trainee appraiser to be able to work under more than one certified supervisor, as the workflow for trainees isn't that substantial.

Jamie Moore made a motion to convene into executive session at 10:45 a.m. pursuant to RI General Laws, § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Seconded by Tom Andolfo. All were in favor.

Jamie Moore made a motion to adjourn from executive session and to reconvene to an open meeting at 11:00 a.m. pursuant to RI General Laws, § 42-46-4. Seconded by Richard Berlinsky. All were in favor.

Tom Andolfo made a motion to seal the minutes of the executive session and record the votes taken in executive session pursuant to RI General Laws, § 42-46-4 and § 42-46-5. Seconded by Richard Berlinsky.

Peter Scotti made a motion to record the votes taken in executive session in accordance with RI General Laws, § 42-46-4 as follows. Complaint #A12-005, Cote v. Houle was dismissed. Seconded by

Jamie Moore. All were in favor.

The Vice Chairperson made a motion to adjourn. Seconded by Tom Andolfo. All were in favor. The meeting was adjourned at 11:05 a.m.

The next scheduled meeting will be held on September 5, 2012 at 9:30 a.m.

Respectfully submitted,

**Deanna Daniels
Licensing Aide**